

Robinson Elementary School General Session Meeting Minutes April 16, 2015 (8:30 am)

Present: Katie David, Jennifer Fenton, Sumei Yee, Laurie Eddleston, Jackie Naidoo, Monica Conner, Caroline Moreaux, Jim Yi, Kristen Borland, Neeraj Rotondo, Sarah Khorey, Corrine King, Corina McGovern, Loren Kosmont, Schuyler Chang, Julie Cordua, Stacy Myrose, Holly Rockwell, Melissa Camouse, Claudette Rickett, Tivy Wong, Kristy Kallis, Christy Phillips, Jeanne Fratello, Lily Phillips, Peter Barbara, Katie Brodtkin, Monique Bottene, Tina Testa, Linda Geoghegan, Abby Hacohen, Andrea Barker, Valerie Lemmon, Hilary Mahan, Andrea Hynes, Dora Seiffer, Clare Flynn, Julie Sinai, Nancy Lemm, John Dargan

Also Present: Nancy Doyle

Board Update

Secretary: Jennifer Fenton

Requested a motion to approve the minutes from the PTSA General Session Meeting on January 29, 2015. Stacy Myrose motioned to approve the minutes. Neeraj Rotondo seconded the motion. No oppositions. Minutes approved.

President's Report: Andrea Hynes and Dora Seiffer

This year Robinson's PTSA has successfully coordinated volunteers and has helped fund "things" that support our school including activities, technology, student enrichment, and professional development activities for our teachers.

Income

	Budgeted	Actual
Parent Party & Auction	\$88,000	\$132,289
Membership & Donation	\$68,500	\$74,817
Scrip	\$20,000	\$3,000
Family Fun Run	\$14,500	\$21,593*
Book Fair	\$3,200	\$3,692
Community & Business Partners	\$1,750	\$10,820
5 th Grade Fundraiser	\$1,400	\$4,386
Hometown Fair	\$2,200	\$3,699
Total Income	\$199,700	\$254,296

*Numbers estimated from RaceWire

Expenses

	Budgeted	Actual YTD
Programs	\$185,825	\$141,898
Curriculum	\$9,250	\$9,099

Enrichment (YAA, Growing Great)	\$34,055	\$20,255
Facilities	\$4,200	\$417
Grants	\$1,500	\$1,134
Parents	\$4,500	\$1,826
Professional Development	\$9,500	\$4,435
Students (Field Trips)	\$35,270	\$50,841
Supplies	\$60,250	\$35,180
Teachers	\$4,800	\$959
Technology (Maintain)	\$22,500	\$16,707
Prior Year Expense	\$0	\$1,045
PTSA Administration	\$10,475	\$7,487
Community Outreach	\$3,300	\$2,750
Total Expenses (before Cap. Impov.)	\$199,600	\$152,135

Proposed Capital Improvements

	Budgeted	Actual YTD
Digital Citizenship	\$3,000	\$2,000
Technology	\$40,000	\$1,640*
Media Center		
Teacher Technology		
Supplemental Grades		
4 th Grade MacBooks 1:1	\$19,000	\$19,713
Misc. (Murals, Banners, etc.)	\$5,000	\$2,633
Total Capital Improv.	\$67,000	\$25,986

*Have not been billed yet for purchase of iPads

2014/2015 Budget Recap

Cash on Hand Beginning of Year	\$194,237
Budgeted Income	\$199,700
Budgeted Expenses	(\$199,600)
Net Cash Flow	\$100
Budgeted Capital Improvements	(\$67,000)
Budgeted Use of Cash	(\$266,600)
Cash on Hand End of Year	\$127,338

Note: At the end of the year, some funds will go into our CD account while some funds will be utilized for the purchase of 4th grade MacBooks, the replacement of SMART board projectors, and the replacement of 2nd grade iPads

PTSA Thank You:

100% of Robinson families joined the PTSA and helped promote activities, community service events, and spirit assemblies encouraging good character within our students. With your help, the PTSA also integrated technology into the school's academic curriculum (1:1 access in grades 2-5), replaced nearly half of all classroom SMART Board projectors (remainder to be replaced next year), supported the launch of Maker's workshops in the HUB on Friday afternoons, and replenished recess/P.E. equipment. We continued to support our teachers with additional professional development trainings, preserved

visual/cultural/performing arts residencies through an arts grant funded by the office of Don Knabe, created a new Family Buddy Program, and showed strong MBEF support.

Membership Vote: Nancy Lemm (Nominating Committee; Chair)

Proposed PTSA Executive Board Slate for 2015-2016

Co-Presidents: Jennifer Fenton & Stacy Myrose
VP Volunteers: Andrea Barker
Co-VP's Fundraising: Tenley Prince & Valerie Lemmon
Treasurer: Kristen Borland
Parliamentarian: Monique Bottene
Recording Secretary: Katie Brodtkin

Requested a motion to approve the 2015-2016 PTSA Executive Board slate as presented. Neeraj Rotondo motioned to approve the slate as presented. Tina Testa seconded the motion. No oppositions. New Board slate approved.

2015-2016 PTSA Executive Board

Co-Presidents Jennifer Fenton & Stacy Myrose
1st VP (Operations) Christy Phillips
2nd VP (Student Services) Neeraj Rotondo
3rd VP (Character) Nicole Tang & Sumei Yee
4th VPs (Membership) Kelly Ho & Julie Sinai
5th VP (Volunteers) Andrea Parker
6th VPs (Fundraising) Tenley Prince & Valerie Lemmon
7th VP (MBEF Liaison) Hilary Mahan
8th VP (Communications) Jeanne Fratello
Treasurer Kristin Borland
Asst. Treasurer Clare Flynn
Parliamentarian Monique Bottene
Financial Secretary Lily Phillips
Recording Secretary Katie Brodtkin
Legislative Representative Katie David

Treasurer's Report: Stacy Myrose

We recently completed our mid-year audit, from 7/1/14 – 12/31/14, that reviewed compliance, cash disbursements, and affirmed the amounts in our accounts. According to the audit, there were no reclassification of transactions and our books are well maintained with sufficient documentation to support all transactions.

Requested a motion to approve the mid-year independent audit as review by Kim Berry, CPA. Clare Flynn motioned to approve the audit. Monique Bottene seconded the motion. No oppositions. Mid-year audit approved.

Principal Update: Nancy Doyle

Professional Development: Teachers continue to participate in trainings focused on common core standards and the implementation of new curriculum standards. In June, our staff will attend an extensive professional development workshop cultivating new tools and techniques to implement in the classroom.

SBAC Testing: Testing will occur at the end of May for 3rd – 5th graders and will examine both English Language Arts and Mathematics. This is the first time the test will be administered online and the results will be utilized as a baseline. Note: 5th graders will still take the old STAR Test for science.

MBUSD Facilities Study & Planning: The District is currently looking at creating an ideal facility for our children's excellent educating. An independent firm is carefully looking at each school and their recommendations will be presented to the School Board. On April 28th @ 2:30 pm parents and neighbors are invited to hear about the proposed transformation plans at Robinson.

Maker's Faire: Amy Pham has helped transform our library and computer space for various maker's workshop held on Friday afternoons. These STEAM activities are so popular we have created a sign-up sheet giving all students the opportunity to explore and create. On May 1st Robinson will hold its first Maker's Faire (replacing the Science Faire) where students will have fun with educational innovations. Helen Spiridellis is chairing the hands-on event with activities designed to get kids excited about technology and science.

Legislative Event – Katie David

The Legislative Breakfast in March was a huge success with moderator Paul Silva and State Senator Ben Allen, Congressman Ted Lieu and Assemblyman David Hadley in attendance. Additionally, over the summer we will be watching two bills that strike out the cap language of Prop 2, which could hurt schools like ours. We will continue to follow other relevant legislative efforts and report back to the board.

Meeting adjourned at 9:08 am.